

## AGENDA

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB  
**Date:** Thursday 8 January 2015  
**Time:** 7.00 pm

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Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk) or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email [jacqui.abbott@wiltshire.gov.uk](mailto:jacqui.abbott@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

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### Wiltshire Councillors

Andrew Davis (Vice-Chairman)	Warminster East
Fleur de Rhé-Philippe	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury (Chairman)	Warminster Copheap and Wylye
Pip Ridout	Warminster West

## Items to be considered

## Time

Please note these timings are approximate only

**The following stands will be available from 6.30pm:**

- Community Foundation
- Emergency Planning

1. **Chairman's Welcome and Introductions**

The Chairman will welcome those present to the meeting.

3. **Apologies for Absence**

2. **Minutes** (*Pages 1 - 8*)

To approve and sign as a correct record the minutes of the meeting held on 6 November & the Special Meeting held on the 26 November 2014 (*copy attached*).

3. **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4. **Chairman's Announcements** (*Pages 9 - 12*)

The Chairman will introduce the Announcements included in the agenda and invite any questions.

- Safe Places and Before I forget Campaign
- Stonehenge & Avebury World Heritage Site Management Plan

5. **Local Youth Network Update and Youth Activities Grant Applications** (*Pages 13 - 20*)

- i. Updates
- ii. Grant Applications

6. **Emergency Planning**

Emergency Planning and many partner agencies have been rolling out training for Parish and Town Councils. A team of experts discuss all the risks that can face a community, such as flood, snow, communicable disease, power outages, etc. The Team will introduce the key considerations at the Area Board, and offer to

run a tailored workshop for the Warminster Area.

7. **Wiltshire Community Foundation**

Jon Yates, Development Director at Wiltshire Community Foundation, will talk about the grants they have on offer for community groups and their Surviving Winter Campaign which supports older and vulnerable people in fuel poverty.

8. **Your Local Issues** (*Pages 21 - 22*)

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or [jacqui.abbott@wiltshire.gov.uk](mailto:jacqui.abbott@wiltshire.gov.uk) or report the issue on the Wiltshire Council Website by using this [link](#).

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.

9. **Updates from Partners** (*Pages 23 - 32*)

To receive updates from any of the following partners:

- Wiltshire Police
- Wiltshire Fire and Rescue Service
- Warminster and Villages Community Partnership
- Town and Parish Councils

Some written updates have been received and are included in this agenda.

10. **Precept Consultation - Police & Crime Commissioner**

The Chief Finance Officer will give a presentation on the precept.

11. **Community Area Transport Group** (*Pages 33 - 34*)

To agree proposed projects and funding.

12. **Warminster Community Operations Board** (*Pages 35 - 40*)

To receive an update on the Shadow Community operations Board.

13. **Area Board Funding - Community Area Grants** (*Pages 41 - 46*)

To consider the attached applications for funding from the Community Area Grants Scheme.

14. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:

3 March 2015, 7pm at the Warminster Civic Centre

# NOTES

**Meeting:** WARMINSTER AREA BOARD (INFORMAL)  
**Place:** Civic Centre Sambourne Rd, Warminster BA12 8LB  
**Date:** 6 November 2014  
**Start Time:** 2.05 pm  
**Finish Time:** 2.45 pm

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Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Vice Chairman) and Cllr Keith Humphries

### **Wiltshire Council Officers**

Jessica Croman – Dem services officer  
Jacqui Abbott – Community Area Manager  
James Cawley – Associate Director  
Sandra Samuel – Youth Coordinator

### **Town and Parish Representatives**

Warminster Town Council – Sue Fraser  
Chapmanslade Parish Council – Phil Jefferson  
Chitterne Parish Council – Mike Lucas  
Longbridge Deverill and Crockerton Parish Council – Caroline Sawyer

**Total in attendance: 68**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Vice-Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves. Those present were advised that as the meeting was not quorate it could go forward on an informal basis but no decisions could be taken.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Cllr Newbury</li> <li>• Cllr Ridout</li> <li>• Cllr De Rhe-Philippe</li> <li>• Mike Franklyn</li> </ul>
	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
	<p><u>Minutes</u></p> <p>The Minutes were discussed and it was reported that these would need to be approved at the next formal meeting.</p>
	<p><u>Chairman's Announcements</u></p> <p>The Chairman introduced the announcements contained within the agenda pack.</p>
	<p><u>Better Care Plan - Presentation and Talk</u></p> <p>James Cawley, Associate director for Adult Care Commissioning, Safeguarding and Housing, along with Stephen Rowland, Chairman of Wiltshire Clinical Commissioning Group, gave a presentation on the better care plan.</p> <p>The Better Care Plan focuses on the needs of the community and delivering services which would set out how Wiltshire Council would deliver health in Wiltshire. It would incorporate a variety of stakeholders and key to delivering integrated services.</p> <p>Questions were asked on the time scale of implementing the plan and estimates of savings. The Area Board was informed that 3 pilot schemes were already in operation and they would be collecting evidence as they go along. No saving would be made although this new initiative would enable the service to stay afloat.</p>

	<p>The Chairman thanked Mr Cawley and Mr Rowland for their presentation.</p>
	<p><u>Your Local Issues</u></p> <p>The Community Area Manager introduced her report including new issues since the last meeting, on-going issues and those since resolved.</p> <p>The report was included as part of the agenda pack.</p>
	<p><u>Area Board Budget for Local Youth Network</u></p> <p>Sandra Samuel, Youth Coordinator, asked the Area Board for funding of £300.</p> <p>Sandra was informed that the Area Board was unable to make a decision as the meeting was not quorate.</p> <p>Questions were asked about joining services and linking with volunteer organisations. Sandra encouraged all to give her or the Community Area Manager, their details so they can make contact.</p>
	<p><u>Community Area Transport Group</u></p> <p>The CAT G report contained within the agenda pack was discussed although no decision could be taken.</p> <p>It was noted that Cllr Davis and Cllr Humphries were in support.</p>
	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Chapmanslade updated the Area Board on the consultation for a new wind turbine in the area noting that it had ended and that the parish did not support the turbine.</p>
	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The Area Board discussed the grant application set out in the report which was contained in the agenda pack.</p> <p>No decision could be taken. It was noted that both Cllr Davis and Cllr Humphries supported the application.</p>
	<p><u>Future Meeting Dates - Area Board Close</u></p> <p>The Chairman thanked all those present for attending and invited everyone to attend the health fair.</p>

	<p>The next meeting of the Warminster Area Board would take place on the 9 January 2015 at 7pm at the Civic Centre, Warminster.</p>
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# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Council Chamber - County Hall, Trowbridge BA14 8JN  
**Date:** 26 November 2014  
**Start Time:** 2.30 pm  
**Finish Time:** 2.45 pm

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Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pip Ridout, Cllr Andrew Davis (Vice Chairman), Cllr Keith Humphries and Cllr Christopher Newbury (Chairman)

### **Wiltshire Council Officers**

Jessica Croman – Democratic Services Officer  
Jacqui Abbot – Community Area Manager  
Sandra Samuel – Community Youth Officer

<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
1.	<u>Chairman's Welcome and Introductions</u> The Chairman welcomed everyone to the meeting of the Special Warminster Area Board.
2.	<u>Apologies for Absence</u> Apologies for absence were received from: <ul style="list-style-type: none"><li>• Cllr De Rhe-Philippe</li></ul>

3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting held on 11 September 2014, were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Ridout declared a non-pecuniary interest in the LYN item as the temporary Chairman.</p>
5.	<p><u>Area Board Budget for the Local Youth Network</u></p> <p>The Chairman introduced the item and read through the recommendations highlighted in the agenda. Discussions took place on about the administration of payments and about the Warminster locally held pot of money which had centralised that was a separate pot of money that Wiltshire Council held but should be returned to the Warminster Area Board for youth funding.</p> <p>Decision</p> <ol style="list-style-type: none"> <li>1. To adopt the Leader’s Guidance for Positive Activities for young people and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.</li> <li>2. That authority is delegated to the Community Area Manager to approve expenditure of up to £1,000 for urgent projects falling between area board meetings. A report explaining such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Warminster Area Board.</li> <li>3. That authority is delegated to the Community Area Manager to manage a budget of up to £500 to cover expenditure related to the management of the LYN meetings. A report explaining such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Warminster Area Board.</li> <li>4. Sandra Samuel &amp; the Community Area Manager would look into the Warminster locally held pot of money.</li> <li>5. To approve up to £500 expenditure for the management of the LYN meetings.</li> <li>6. To discuss the LYN again in January 2015.</li> </ol>
6.	<p><u>Community Area Transport Group</u></p> <p>The Warminster Area Board was asked to agree the budget allocation proposals</p>

	<p>from the Community Area Transport Group (CATG) for the Warminster Community Area.</p> <p>Decision</p> <p>To approve the two projects listed in the report for CATG expenditure.</p>
7.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following application seeking 2014/15 Community Area Grant funding:</p> <p>Decision</p> <p>Sherrington Parish Council was awarded £120 towards an additional grit bin.</p> <p>Reason</p> <p>This application met the grant criteria 2014/2015.</p>
8.	<p><u>Evaluation and Close</u></p> <p>The next meeting of the Warminster Area Board will be held on 8 January 2015.</p>

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## Safe Places & Dementia Friendly Community Chair's Announcement

### Safe Places

Wiltshire Council's Warminster Area Board & partners are working with representatives from Town and Parish Councils, businesses, the voluntary sector and organisations supporting vulnerable people to set up the Safe Places scheme in Warminster.

Safe Places is a national scheme to encourage businesses and services to provide initial support to anyone who feels lost and vulnerable when out and about in their community. A Safe Place is indicated by a sticker displayed prominently in the window of each business or service that has agreed to take on this role. In Wiltshire, Safe Places has been piloted successfully in Salisbury and Devizes and has also received a grant from the Wiltshire Police Commissioner to roll out the scheme.

A steering group consisting of Wiltshire Council representatives including the Area Board, Town and Parish representatives, the Community Partnership, businesses and voluntary and community groups has been established and will meet to take forward the Safe Places scheme. **The next meeting of the group is Tuesday 27 January at 4pm to 6pm at the Fire and Rescue station meeting room.**

There are a number of steps involved in setting up the Scheme and these are:

1. Take the decision to implement the Safe Places scheme
2. Bring together a steering group
3. Adopt the Safe Places in Wiltshire resource pack
4. Identify possible safe place locations in the community
5. Approach the locations
6. Publicise the scheme
7. Evaluation and ongoing support

### Becoming a Dementia Friendly Community

Alongside setting up Safe Places in Warminster, the steering group will also be working towards Warminster becoming a Dementia friendly community. This will involve working with other agencies & partners to ensure that the 10 key areas are implemented.

A dementia-friendly community is one in which people with dementia are empowered to have high aspirations and feel confident, knowing they can contribute and participate in activities that are meaningful to them.

To achieve this, communities working to become dementia friendly should focus on the following 10 key areas:

#### 1. Involvement of people with dementia:

Shape communities around the needs and aspirations of people living with dementia alongside the views of their carers. Each community will have its own diverse populations and focus must include understanding demographic variation, the needs of people with dementia from seldom heard communities and the impact of the geography e.g. rural versus urban locations.

## **2. Challenge stigma and build understanding:**

Work to break down the stigma of dementia, including in seldom heard communities, and increase awareness and understanding of dementia.

## **3 Accessible community activities:**

Offer organised activities that are specific and appropriate to the needs of people with dementia. Also ensure that existing leisure services and entertainment activities are more inclusive of people with dementia.

## **4. Acknowledge potential:**

Ensure that people with dementia themselves acknowledge the positive contribution they can make to their communities. Build on the goodwill in the general public to make communities dementia-friendly.

## **5. Ensure an early diagnosis:**

Ensure access to early diagnosis and post-diagnostic support. Have health and social care services that are integrated and delivering person-centred care for people with dementia in all settings.

## **6. Practical support to enable engagement in community life:**

Deliver a befriending service that includes practical support to ensure people with dementia can engage in community life as well as offering emotional support.

## **7. Community-based solutions:**

Support people with dementia in whatever care setting they live, from maintaining independence in their own home to inclusive, quality care homes. Community-based solutions to housing can prevent people from unnecessarily accessing healthcare and support people to live longer in their own homes.

## **8. Consistent and reliable travel options:**

Ensure that people with dementia can be confident that transport will be consistent, reliable and responsive and respectful to their needs.

## **9. Easy to navigate environments:**

Ensure that the physical environment is accessible and easy to navigate for people with dementia.

## **10. Respectful and responsive businesses and services:**

Promote awareness of dementia in all shops, businesses and services so all staff demonstrate understanding and know how to recognise symptoms. Encourage organisations to establish strategies that help people with dementia utilise their business.

As mentioned above, the next meeting of the Warminster steering group working to take forward these schemes is Tuesday 27 January at 4pm to 6pm at the Fire and Rescue station meeting room. Please contact the Community Area Manager, Jacqui Abbott if further information is required.

## Chairman's Announcements

<b>Subject:</b>	<b>The public consultation of the Stonehenge and Avebury World Heritage (WHS) Site Management Plan 2015</b>
<b>Officer Contact Details:</b>	<b>Beth Thomas, Stonehenge WHS Coordinator</b>
<b>Further details available:</b>	<b>07769 741 066</b> beth.thomas@wiltshire.gov.uk

### Summary of announcement:

**The WHS Coordination Unit wants to make members of Community Area Boards aware of the public consultation taking place December 2014\* – February 2015 on the Stonehenge and Avebury WHS Management Plan 2015 and to give members an opportunity to comment if they so wish.**

The WHS Coordination Unit is based in the Heritage and Arts team at the Wiltshire and Swindon History Centre in Chippenham. The Unit is a partnership between English Heritage, the National Trust and Wiltshire Council.

The Unit has produced the first joint Stonehenge and Avebury World Heritage (WHS) Management Plan for publication in 2015. The Plan provides a long term strategy to protect the World Heritage Site for this and future generations.

The primary aim of the Plan is to protect the Site by sustaining its Outstanding Universal Value, and to achieve an appropriate balance with other interests such as tourism, farming, nature conservation, roads and traffic, research, education and the local community.

This document sets out the management issues of the WHS and how these will be dealt with by the many partners who are involved in the management of the WHS. Partners include: English Heritage, the National Trust, MoD, the North Wessex Downs AONB, Natural England, Wiltshire Council and town and parish councils amongst others.

The public consultation process gives people an opportunity to review the Management Plan to ensure that it addresses the key issues which impact upon the WHS and the aims, policies and actions set out address these issues.

The consultation will be available on the Wiltshire Council website\*\* and members of the public can comment directly through the website, by email to [stonehengeandaveburywhs@wiltshire.gov.uk](mailto:stonehengeandaveburywhs@wiltshire.gov.uk)

or by post to:  
The WHS Coordination Unit  
Wiltshire & Swindon History Centre  
Cocklebury Road  
Chippenham  
SN15 3QN

The final Management Plan will be sent to the Department of Culture Media and Sport and then to the World Heritage Committee of UNESCO.

\*Dates TBC

\*\*The web link will be provided once available.

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## **Local Youth Network (LYN) report to Area Board**

**Date Prepared:** 12 December 2014

**Report Author:** Sandra Samuel  
sandra.samuel@wiltshire.gov.uk

**Area Board date:** 8 January 2015

**Tel:** 07920 765 140

### **1. Main activities since last Area Board meeting**

The Community Youth Officer, Sandra Samuel has been working to set up the Local Youth Network (LYN) and the smaller co-ordinating group. In addition, several consultations have been undertaken with pupils at Kingdown School and almost every pupil has been reached. Analysis of this important work is currently being undertaken. This will provide detailed information about the needs and aspirations for activities and projects of young people in Warminster. In addition, a “show case” event was held to show young people the activities currently available to them in the Warminster area.

### **2. Dates of LYN co-ordinating group**

LYN co-ordinating group meetings have been held:

Wednesday 13 November 7pm – 9pm

Wednesday 10 December 7pm – 9pm

Show case event Tuesday 3 December 6pm – 8pm

### **3. Outcomes / key notes of meetings**

Chair appointed – Rachel Povey (Young person)  
Shadow Chair – Rip Ridout  
Area Board rep – Pip Ridout

Co-ordinating group established

Grants assessed by LYN

- Lighthouse Youth Activities
- Relate Talkzone

#### **4. Youth activities / projects planned / implemented**

(See separate report on LYN grant requests)

Lighthouse Youth Activities Grant requested for £995

Relate Talkzone request for £1000

#### **5. Expenditure report against £500 running costs**

£98.41 expenditure covering LYN co-ordinating meetings; consultation meetings and LYN showcase event.

£34 venue costs (Kingdown show case event)

#### **6. Forward plan**

Next LYN co-ordinating meeting planned for Tuesday 10 February 5pm – 7pm

<b>Report to</b>	<b>Warminster Area Board</b>
<b>Date of Meeting</b>	<b>8 January 2015</b>
<b>Title of Report</b>	<b>Youth Activities Grants</b>

## Purpose of Report:

To ask Councillors to consider the following two applications seeking 2014 /15 Positive Activities for Young People funding.

<b>Applicant</b>	<b>Project</b>	<b>Request</b>
Lighthouse Youth	Lighthouse Youth Activities Project	£995
Relate Mid Wiltshire	Talkzone Counselling in Warminster	£1000

## Background

- 1.1 Warminster Area Board has received the Leader's Guidance for Area Boards on Positive Activities for Young People 2014. See appendix for Leader's guidance.
- 1.2 In accordance with this guidance, Area Boards are asked to consider grant requests from community groups to provide youth activities. They are also asked to consider the recommendations of the Local Youth Network. The Local Youth Network met on 10 December and discussed the applications submitted.
- 1.3 A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.4 All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

## **2 Main Considerations**

- 2.1 Councillors will need to be satisfied that grants awarded in the 2014 /15 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2 Warminster Area Board has been allocated £13,494.04 up to 31 March 2015. If both projects are funded, the youth activities fund will have a balance of £11,499.04
- 2.3 Warminster Area Board are asked to consider the recommendations made by the Local Youth Network (LYN) in section 8 below.

## **3. Environmental & Community Implications**

Community Area youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area for young people aged 13 – 19 years old and up to 25 for disabled young people, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1 Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2 If the applications are approved by the Area Board, the remaining youth activities grant allocation will be £11,499.04

## **5. Legal Implications**

There are no specific Legal implications related to this report.

## **6. HR Implications**

There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

Youth Activity Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes for young people aged 13 – 19 or up to 25 with a disability.

## 8. Grant request detail:

Ref	Applicant	Project proposal	Funding requested
8.1	Lighthouse Youth	Lighthouse Youth Activities Group	£995

### Recommendation from Local Youth Network: Approve

- 8.1.1 The Local Youth Network (LYN) has appraised the application which meets the local youth activities grants criteria for 2014 / 15 and recommend that the Area Board approves this grant.
- 8.1.2 Funding is available from the Area Board's youth activities grant allocation.
- 8.1.3 The Lighthouse Youth Group has met with many young people in Warminster who have expressed a desire to have somewhere to meet with peers of their own age where they can receive positive encouragement and support. The funding would allow the Monday club to run until the end of March. Currently they are meeting at the former Youth Development Centre but the group and the young people understand that new premises will need to be found and used when the building is no longer available for hire.
- 8.1.4 In addition, the funding would go towards a Valentine's Party (£175) and Easter festival (£245) where it is hoped up to 100 young people would benefit from each of these events.
- 8.1.5 Many of the young people come from disadvantaged backgrounds and do not have anywhere to go currently.

8.1.6 Match funding is not required as the amount requested is £995. The Lighthouse Youth provides match funding in kind through volunteer support to the young people.

8.1.7 All policies regarding safeguarding and health and safety are in place and actively adhered to, monitored and constantly evaluated.

8.2	Relate Mid Wiltshire	Talkzone Counselling in Warminster	£1000
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**Recommendation from Local Youth Network: Approve**

8.2.1 The Local Youth Network (LYN) has appraised the application which meets the local youth activities grants criteria for 2014 / 15 and recommend that the Area Board approves this grant.

8.2.2 Funding is available from the Area Board’s youth activities grant allocation.

8.2.3 The Local Youth Network has met and understands there is a need for this type of counselling for young people aged 13 – 19 in the Warminster area. Last year, several young people had to travel to Trowbridge to receive counselling. Relate has already had approaches made from young people in Warminster who would like to take up counselling.

8.2.4 The application states “We would like to offer young people in Warminster the opportunity to access professional counselling for temporary emotional troubles impacting on their ability to engage in opportunities and enjoy life. Currently we can only offer them a service in Trowbridge. Our Young People’s service is called Talk Zone and held OUTSIDE SCHOOL.”

8.2.5 And also “The reason for this grant application is so that we can offer young people our counselling service in the town that they live in - we had 15 young people last year who had to travel from Warminster to Trowbridge to get our help and also 2 who couldn’t come at all because of the distance and transport issues. We currently have two 13-19 year olds from Warminster on our waiting list and are aware that we would have more if we had a centre in Warminster. We spoke with young people at the Local Youth Network Fair on 3rd December who were also keen to have this service in Warminster.”

8.2.6 The total project cost is £8,026 and relate are match funding £7,026 and asking for a contribution of £1,000 towards the project.

8.2.7 All policies regarding safeguarding and health and safety are in place and actively adhered to, monitored and constantly evaluated..

<b>Documents used in the production of this report</b>	<b>Completed Youth Activity Grant Application forms</b> <b>Youth Activity Grants criteria</b> <b>Leader's Guidance for Community Area Boards on Positive Activities for Young People September 2014</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Sandra Samuel Warminster Community Youth Officer Mob: 07920 765 140 Tele: 01225718598 Email: <a href="mailto:sandra.samuel@wiltshire.gov.uk">sandra.samuel@wiltshire.gov.uk</a>
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## Warminster Area Board Issues Report for 8 January

### New issues reported:

No.	Location	Issue	Latest update
3753	Chitterne	Speeding on B390	Topographical surveys to be costed
3712	Crockerton Little Hill	Signage	With Highways team
3698	Prestbury Drive (Bishopstrow side)	Footpath safety concerns	Streetscene looking at ownership and location
	Groveland Way	Parked cars potential hazard	WR1 form to be submitted

### Ongoing issues under investigation:

No.	Location	Issue	Latest update
3421	Longbridge Deverill A350	Speeding on road through village which is 40mph with many junctions.	Topographical survey funded by CATG and in progress
3397	Norton Road & High Street Sutton Veny	Request for no waiting restriction as cars parking inappropriately	Hatching / double yellow lines CATG report to Area Board requesting agreement for £500 – see separate CATG report.
3396	Norton Road off Cotley Hill A36	Safety concerns re: narrow pavement & bend; visibility poor	Highways engineer liaising with Parish Council regarding prepared lining and signing options
2990	Warminster	Caravans entering Longleat site narrow lanes	Parish Council, Longleat and the Caravan Club continue to meet to find a long term solution
	Warminster	Victoria Fields	Unfinished play area ongoing

## Recently resolved issues now closed

No.	Location	Issue	Resolution
3658	Sherrington	Potential Speeding	"Slow" to be marked on highway entrance to village
3621	Sherrington	Request for additional grit bin	Grit bin funded by Area Board
3581	Bapton	Narrow road at Bapton with speeding issue	Streetscene team to talk to resident.
3729	Corsley Memorial Playing Fields	Entrance to playing field potentially dangerous	"Slow to be marked on highway at entrance /exit to playing field
3728	Corsley	Sat Nav sends HGV through narrow lanes	With Highways team to mark "unsuitable for wide vehicles"
3496	Codford	Speeding on High Street, Codford.	Project now with Highways team

Further details including actions and outcomes can be viewed at [www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards) including reporting of issues.

Report Author: Jacqui Abbott, Community Area Manager  
[Jacqui.abbott@wiltshire.gov.uk](mailto:Jacqui.abbott@wiltshire.gov.uk) 07771 844 530

## Partner Update for Warminster Area Board

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**Name of Partner: Warminster and Villages Community Partnership (WVCP)**

**Date of Area Board Meeting: 8<sup>th</sup> January 2015**

**Headlines/Key Issues:**

- Survey results that consulted older people about day-time activities in Warminster to be published by the Health & Social Care Group in partnership with Age UK.
- Safe Place scheme for vulnerable people to be rolled out in Warminster during 2015.
- Community engagement opportunities in the Warminster area with Selwood Housing.
- Update of 'Your Community Plan' with outcomes of the 'What Matters to You' public consultation continues.

**Ongoing projects:**

- Community Plan appendix for fundraising opportunities. Research into funding and grant opportunities continue to enable efficient dissemination of intelligence and signposting to support local clubs and organisations seeking grants.
- Economic and Tourism Group – monitoring of town scene and empty buildings; benchmarking; media contact list.
- Health and Social Care Group – monitoring and information sharing between organisations and the community.
- 'Your Community Plan 2013-2026' is available to download from our website or via the Warminster Area Board webpage. Copies are also available in the Library.
- Current volunteering opportunities in the Warminster area can be accessed via the website [www.volunteercentrewiltshire.org.uk/](http://www.volunteercentrewiltshire.org.uk/)
- WVCP website [www.westwilts-communityweb.com/site/Warminster-and-Villages-Community-Partnership/](http://www.westwilts-communityweb.com/site/Warminster-and-Villages-Community-Partnership/)
- Follow WVCP on Twitter [twitter.com/warminstervcp](https://twitter.com/warminstervcp)

**Future Events/Dates for the Diary:**

- WVCP Management Committee meets every fourth Tuesday of the month at the Organ Inn, Warminster.

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## Partner Update for Warminster Area Board

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**Name of Partner: Warminster Town Council**

**Date of Area Board Meeting: 8 January 2015**

### Headlines/Key Issues:

- Joint initiative between Town Council and Warminster Information Centre – a ‘Town Promotion Team’ set up to consider how best to market events and promote the town.
- Joint initiative with Westbury Town Council – a Dog Warden Group set up to look at how to address the issue of dog fouling.
- Successful Warminster Festival; reported in Community Matters.
- Successful Christmas Market and Christmas Lights Switch-on.

### Projects:

- Flood Plan to be updated – meeting of Flood Wardens Working Group arranged for 11 December.
- Preparations for WWI Oral History Training day, 8<sup>th</sup> January. Training for volunteers to acquire skills to record oral histories from residents for the WWI archive.
- Preparations for WWI Exhibition, 14–27 January. Return of the successful exhibition, with primary schools invited to bring groups of Yrs 5 and 6 students, and secondary schools their history students, to timetabled slots. Volunteer stewards being sought.
- Development of event in August 2015 to celebrate the 50-year anniversary of the Warminster ‘Thing’. Planned UFO conference and family events.

### Future Events/Dates for the Diary:

- **7 January: Film matinee – *Before I Go To Sleep*.** Nicole Kidman stars as a vulnerable amnesiac following an accident in her 20s. As some new truths emerge she has to decide who she can trust – her husband Ben (Colin Firth) or her doctor (Mark Strong).
- **8 January:** Oral History Training for WWI project.
- **14–27 January:** WWI Exhibition
- **18 February: Film Matinee – *What We Did on Our Holiday*.** David Tennant and Rosamund Pike star as an unhappily married couple who drive to Scotland to visit grandpa, played by Billy Connolly. They have to put on a show of family togetherness despite impending divorce. The children say too much in laugh-out-loud scenes.
- **19 March: Film matinee – *My Old Lady*.** A middle-aged New Yorker (Kevin Kline) inherits an apartment in Paris to find it occupied by an uncooperative 90-year-old (Maggie Smith) and her daughter (Kristin Scott-Thomas).
- **15 April: Film matinee – *Mr Turner*.** Mike Leigh’s biography of J.W.W. Turner, starring Timothy Spall as the artist. Spall’s majestic performance won him the Best Actor award at Cannes in 2014.



## **Partner Update for Warminster Area Board**

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**Name of Partner:** Horningsham Parish Council

**Date of Area Board Meeting:** 8<sup>th</sup> January 2015

**Headlines/Key Issues:**

- Helen Taylor in the parish was writing biographies of all of the Soldiers named on the War Memorial. She is also working on those who served in the First World War, but came back. It seems there are also others not mentioned that will be highlighted as they were born in Horningsham but did not live there at the time of the War she was investigating.
- Vacancy on the Council – Co-option process to be implemented

**Projects:**

- Play area
- Parish Plan

**Future Events/Dates for the Diary:**

- The 8<sup>th</sup> January 2015 is the date of the next meeting. It will start at **7.30pm**, all are welcome to attend.

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## **Partner Update for Warminster Area Board**

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**Name of Partner: Maiden Bradley with Yarnfield Parish Council**

**Date of Area Board Meeting: 8 January 2015**

**Headlines/Key Issues:**

- Vacancy on the Parish Council
- Youth Club Trustees announced the project would commence to infill the disused Swimming Pool on the recreational area. The Parish Council awarded the Trustees £500 towards the infill costs.
- A review of the condition of the recreational area, condition of the Football posts and sport provision etc is to be actioned
- Good Neighbour Scheme to be awarded a grant of £100 to assist with the work it has actioned in the parish.
- 

**Projects:**

- A Listed Building Review will be actioned in January

**Future Events/Dates for the Diary:**

- Tuesday 13th January 2015 is the date of the next full Council meeting. The Parish Meeting will start at 7.30pm. All are welcome to attend.

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## **Partner Update for Warminster Area Board**

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**Name of Partner: Upper Deverills Parish Council**

**Date of Area Board Meeting: 8 January 2015**

**Headlines/Key Issues:**

- Planning Consultation Kingston Deverill – open presentation on the 10<sup>th</sup> January 2015 at Kingston Village Hall
- Parish Clerk nominated as Vice Chairman of the Wiltshire Branch of the Society of Local Council Clerks and as Smaller Council Champion of the Institute of Local Council Managers

**Projects:**

- Parish Plan Actions

**Future Events/Dates for the Diary:**

- Wednesday 14<sup>th</sup> January 2015 is the date of the next Full Council meeting; it will take place at 6.30pm. All will be welcome.

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**Wiltshire Council**

**Warminster Area Board**

**8 January 2015**

## **Agreement of Community Area Transport Group Budget Allocation Proposals**

### **1. Purpose of the Report**

1.1. To agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.

### **2. Background**

2.1. Funding for local road schemes for 2014/15 is to be allocated by area boards through Community Area Transport Groups (CATGs).

2.2. The Warminster CATG met in December 2014 to prioritise projects which have been put forward for CATG expenditure.

2.3. The CATG discussed a variety of projects and have recommended the following project detailed in section 4 below for approval by the Area Board.

### **3. Financial Summary**

<b>BUDGET 2014-15</b>		
FINANCIAL SUMMARY 2014/15		
<b>BUDGET 2014-15</b>		
	£15,226.00	CATG ALLOCATION 2014-15
	£23,283.92	2013-14 underspend
Contributions	£500.00	Warminster TC for central car park
<b>Total Budget 2014-15</b>	<b>£39,009.92</b>	
<b>New schemes</b>		
Chitterne Tilshead Road junction improvements	£1,350.00	topo complete estimate (possible £3000 contribution)
Longleat Caravan club signs	£6,000.00	Estimate - works complete
Warminster Access to Central carpark	£3,000.00	

Speed limit assessments C274 & C275	£2,500.00	estimate
Warminster Sambourne Gardens bollards	£1,080.00	Estimate
Corsley Geys Hill passing bay	£1,500.00	topo complete
Warminster Woodcock Rd / Woodcock Lane	£1,350.00	Topo complete
Warminster Woodcock Rd / Woodcock Lane	5,000.00	Contribution to substantive bid TBC
Church Street Longbridge Deverill - Topo survey	1,400.00	
B390 Townsend / Tilshead Chitterne junction imp	5,000.00	

Total commitment 2013-14 **28,180.00**

Remaining Budget 2013-14 **£10,829.92**

#### **4. Proposed expenditure recommended by CATG:**

##### **A. Norton Road and Sutton Veny (issue no. 3397)**

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£500 towards this project.

#### **5. Recommendation**

The CATG recommends that the Warminster Area Board:

- a) Agrees the project listed in section 4 above for CATG expenditure.

Report Sponsor & Chair of CATG: Cllr. Christopher Newbury

Report Author: Jacqui Abbott, Community Area Manager

Tel No: 07771 844 530

E-Mail: [jacqui.abbott@wiltshire.gov.uk](mailto:jacqui.abbott@wiltshire.gov.uk)

**Warminster Shadow Campus  
Operations Board (COB)  
Report to Warminster Area Board**

**Date Prepared:** 17 December 2014

**Report Sponsor:** Cllr Keith Humphries

**Area Board date:** 8 January 2014

**Report Author:** Jacqui Abbott  
**Tel:** 07771 844 530

### **1. Purpose of the Report**

Warminster Campus Operations Board (COB) would like to update the Area Board and community regarding its work on a regular basis. As such, a report will be prepared for each Area Board meeting and there will be a standing item on the agenda where the Shadow COB can update the Area Board.

### **2. Background**

The idea of a *campus* is to bring a number of services and facilities together to provide fit for purpose, flexible spaces, accessible to everyone in our community. A campus will also reduce the pressures and risks to Wiltshire Council (and possibly other public sector bodies) of operating ageing, low quality buildings. One of the main ideas behind a campus is to create *flexible spaces* which can be used for a variety of purposes and by a variety of people or organisations.

### **3. Main considerations**

It has been agreed, that the Warminster campus, along with Trowbridge and Chippenham would be a major regeneration project. Wiltshire Council's cabinet recently agreed:

*"In Chippenham, Trowbridge and Warminster the Community Operation Boards (COBs) have undertaken a huge amount of work to seek community views to identify the service needs and facilities required, as well as the most appropriate location for these services. The council's economic development team will work with these COBs to incorporate their views and community input onto development plans, as appropriate."*

In Warminster, the Shadow COB has completed the first stage of consultation. A number of suggestions have been put forward regarding the facilities, services and location for the campus.

Following this consultation and options appraisal, the most likely location of the campus will be in the central area of Warminster. The rationale for this includes:

- maximum ease of use for the community
- greatest accessibility
- proximity to other shops and services
- greatest potential for shared service location
- maximum regeneration opportunity
- predominant Wiltshire Council ownership of central area

At the last meeting, Cllr Humphries stepped down as the Chair of the shadow COB but will remain on the group as the Area Board representative. Jim Landry has taken over as the Chair.

#### **4. Future steps for Warminster Shadow COB**

- Further analysis of 1<sup>st</sup> stage consultation
- Further consultation with services and other stakeholders
- Planning for 2<sup>nd</sup> stage consultation with the community
- Confirmation of ownership of land and buildings in the central area of Warminster
- Consideration of all funding options
- Identify options for development and regeneration
- Confirmation & agreement for the location of the campus in Warminster

Date and time of next Shadow COB: Friday January 30<sup>th</sup> 2pm – 4pm

#### **5. Recommendations**

- That Warminster Area Board note the content of the this report
- The Shadow COB update is a standing item at future Area Board meetings



## Warminster Shadow Community Operations Board (Shadow COB)

Friday 5th Decembert 2014

Warminster Fire Station meeting room

### Meeting notes and actions

**Present:** Keith Humphries (Chair), Sue Fraser, Len Turner, Tony Nicklin, Lesley Fudge, Jim Landry, Sarah Jeffries Heather Abernethie and from Wiltshire Council: Jacqui Abbott (Community Area Manager), Julie Anderson-Hill (Head of Trans Change), Tim Martienssen

**Apologies:** Shona Holt

<b>Agenda item</b>	<b>Notes</b>
<b>1. Welcome and introductions</b>	Jacqui Abbott would now take over from Rachel Goff and be the main contact for the shadow COB. The COB would also be supported by Ella Crerar in Julie's team and with the regeneration team at Wiltshire Council. KH will need to prepare and deliver a report to the Area Board in January and this will become a standing item on the Area Board agenda as stronger links are made between the COB and Area Board.
<b>2. Notes of Last meeting</b>	Notes from the meeting held on 10th October 2014 were adopted.
<b>3. Position statement</b>	The Shadow COB has completed the first stage of consultation. There is a ideas. Some analysis has been undertaken but further work is required. Once this is ready, the COB can begin the next stage of consultation.  There was some discussion about the location of the campus. It was agreed by the group that the central area of Warminster could be confirmed but that there was further work to be done by Julie and Alistair's teams in terms of liaising with services and stakeholders and confirming the ownership of land and buildings in this central area.
<b>4. Agreement for further research</b>	The group agreed to look at the possible site and for KH, JA-H and TM to walk the central area. The group also needed to further consider all options for funding the campus. Land may be available for development which could then be used to part fund the campus. There is a clear demand from the public and other stakeholders for campus to be central, but further work on ownership as above was required. Ella Creara from JA-H's team would assist the cob on property and land ownership work. JA-H had held strategic discussions with health providers who were keen to expand and also held talks with PCC regarding the police buildings. KH informed the group that there was a list of stakeholders that required further discussion and consultation.
<b>5. 2nd stage consultation</b>	As above, further analysis of the 1 <sup>st</sup> stage consultation is required and further research as in 4 above and then the group could begin to plan the 2 <sup>nd</sup> stage consultation.
<b>6. Election of</b>	Jim Landry was appointed Chairman. KH now had to step down having

Chair going forward	completed the first stage but would remain on the board. Approved.
7. AOB	<ul style="list-style-type: none"> <li>• HA &amp; LT reported to the group about the new owners of the Three Horseshoes Mall, New River Retail. They have set out their plans for the next 12months and are interested in discussing opportunities with Wiltshire Council. TM would make contact.</li> <li>• KH is governor on RUH, tender for commissioning services contract will be dealt with in the New Year. GWH currently own Warminster Hospital.</li> <li>• Smallbrook surgery has set up own working group and still trying to find new location. Lease expired in September.</li> </ul>
8. Date and Time of next meeting	Friday 30th January 2015 <b>2pm – 4pm</b> JA hoped to book the Fire Station.
<b>Actions from this meeting</b>	<ul style="list-style-type: none"> <li>• JA to prepare report for Area Board</li> <li>• JA to retrieve 1<sup>st</sup> stage consultation and work on further analysis.</li> <li>• JA to find map of Central Car Park area to establish ownership.</li> <li>• JA-H, TM &amp; KH to walk the Central Car Park Area.</li> <li>• JA to book &amp; confirm next meeting.</li> </ul>

Heather Abernethie  
Warminster Town Council  
05.12.2014

## Warminster Shadow Community Operations Board (Shadow COB)

Friday 10<sup>th</sup> October 2014

Warminster Fire Station meeting room

### Meeting notes and actions

**Present:** Keith Humphries (Chair), Sue Fraser, Len Turner, Tony Nicklin, Lesley Fudge, Jim Landry, Shona Holt (Clerk to COB), and from Wiltshire Council: Rachel Goff (Campus Delivery Manager), Jacqui Abbott (Community Area Manager), Julie Anderson-Hill (Head of Trans Change), Alistair Cunningham (Associate Director Economic Dev & Planning)

**Apologies:** Sarah Jeffries

Agenda item	Notes
1. Welcome and introductions	Julie and Alistair were welcomed to the meeting to share their thoughts on campus developments.
2. Campus programme update and next steps	<ul style="list-style-type: none"><li>• Keith said there are various local issues and services that will impact on campus decisions, and this is part of something wider to make a big difference to the town.</li><li>• Julie added that collectively all campus developments have opportunities of economic development.</li><li>• Alistair noted that this is a pivotal time. With the Core Strategy and inspection due, the campus will contribute to the timeline, and other monies may play part of this (e.g. highways, CIL, 106). Regeneration is driving forward a community focus that Warminster could benefit from. A named officer will provide input into these meetings.</li><li>• Discussion followed, noting:<ul style="list-style-type: none"><li>▪ Smallbrook surgery lease now expired; fire service under consultation. Avenue surgery keen to engage but under NHS England.</li><li>▪ Potential tract of land from Woodmead to police station. Wiltshire Council's land ownership has been determined.</li><li>▪ COB and other working groups reflect that many members wear various hats, good representation and well attended.</li><li>▪ Importance of Neighbourhood Plan to ensure all parts fit together and subject to consultation in spring. AC said this is good work that can be embedded.</li><li>▪ Strong public opinion to redevelop central car park owned by New River. Ransom strip near Atyeo Place.</li><li>▪ Survey reflected not to change the architectural features and 'face of Warminster'.</li><li>▪ Opportunity not just for campus facilities but commercial redevelopment and retail investment.</li></ul></li><li>• <u>Taking things forward:</u><ul style="list-style-type: none"><li>▪ Clarify all land ownership and rights of way.</li><li>▪ Site investigations – what is under site and acceptable for any development.</li><li>▪ Definitive list of uses and services that campus would have.</li><li>▪ Costing, and if other parts of town identified to deliver services.</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>▪ AC agreed that any planning applications that may affect site will be stopped.</li> <li>▪ Plans publicised when costings are more solid and viable to get buy in from surrounding areas.</li> </ul>
<b>3.</b> Review of comments from consultation	<p>A list of survey comment feedback was circulated, reviewed and discussed.</p> <p><b>Action: Rachel</b> to group all feedback and provide a thematic summary of comments raised by the survey.</p>
<b>4.</b> Any other business	<p>Keith is to step down as chair due to potential conflict of interests. A call is made for nominations to be considered at the next meeting.</p> <p><b>Action: All to advise Rachel</b>, who will notify non-attendees.</p>
<b>Next meeting</b>	<p>To be arranged.</p> <p><b>Action: Rachel</b> to do Doodle poll of dates</p>

Shona Holt  
WVCP  
23/10/14

<b>Report to</b>	<b>Warminster Area Board</b>
<b>Date of Meeting</b>	<b>8 January 2015</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

**Purpose of Report:**

To ask Councillors to consider the following application seeking 2014 /15 Community Area Grant funding.

<b>Applicant</b>	<b>Project</b>	<b>Request</b>
Warminster Athenaeum Trust	New staging	£5000

**Background**

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government’s Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups
- 1.4. Warminster area Board has been allocated a 2014 / 15 capital budget of £44,968.33 for community grants and area board / councillor led initiatives.
- 1.5. The remaining capital budget is £32,363.67
- 1.6. £1,500 has been allocated to fund digital literacy projects.

- 1.7. Applications of up to and including £1000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1000 - £5000 will be required to find matched funding. The area board will rarely award more than £5000.
- 1.8. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.10. From April 2014, officers are **not** required to provide recommendations in their funding reports. The decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.11. Funding applications will be considered at every Area Board meeting. The final round of applications for grant funding will be presented at the next Area Board meeting which is on 5 March 2015.
- 1.12. The funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) and paper versions are available from the Community Area Manager.
- 1.13. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

- 1.15. Warminster Area Board has a separate Community Area Transport Group (CATG) budget for 2014 /15; please see the separate CATG report for detail regarding budget and expenditure.

## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2014 /15 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. Community Area Managers are no longer required to submit recommendations for community area grant requests. All requests will be presented to the Area Board as long as the grant criteria are met.

## **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If the applications are approved by the Area Board, the remaining capital allocation will be £27,363.67

## **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report.

## **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

## 8. Grant request detail:

Ref	Applicant	Project proposal	Funding requested
8.1	Warminster Athenaeum Trust	Athenaeum Staging	£5000

8.1.1 The Community Area Manager has appraised the application which meets The grants criteria for 2014 / 15.

8.1.2 Members may wish to note that the Athenaeum Trust has received 4 grants previously from the Warminster Area Board since 2009. These are as follows:

- I. 2009 Restoration of building – including disabled accessibility measures; first floor link from auditorium to bar £4,873
- II. 2011 Works to steps and entrance to improve disabled access £4,950
- III. 2012 Toilet block including DDA compliance £5,000
- IV. 2013 Lighting system £5,000

The 4 grants received from the Area Board since 2009 total £19,823. Awarding the 5<sup>th</sup> grant for £5,000 will take the total to £24,823 since 2009.

8.1.3 Funding is available from the Area Board's capital grants allocation.

8.1.4 The applicant states that the funding is to "replace the old staging, flat pulleys with a Health & Safety approved pulley System".

8.1.5 The project's beneficiaries are "3 amateur theatre groups and 1 School Drama group which stage 12 productions annually. We also attract a number of professional touring groups: "

8.1.6 Match funding is available. The total project cost is £20,000 and the Athenaeum will match £15,000 from reserves, donations and the Athenaeum Friends.



<b>Documents used in the production of this report</b>	<b>Completed Community Area Grant Application forms</b> <b>Community Area Grants criteria</b> <b>Warminster Area Board Funding allocation</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Jacqui Abbott Warminster Community Area Manager <u>Tel: 07771 844 530</u> Email: <u><a href="mailto:Jacqui.abbott@wiltshire.gov.uk">Jacqui.abbott@wiltshire.gov.uk</a></u>
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